

MINUTES – MAY 29, 2013

The Caswell County Board of Commissioners reconvened in special session at the Historic Courthouse in Yanceyville, North Carolina at 8:30 a.m. on Wednesday, May 29, 2013. Members present: Cathy W. Lucas, Chair, Kenneth D. Travis, Vice-Chairman, Larry G. Hamlett, and Nathaniel Hall. Absent: William E. Carter, Jeremiah Jefferies and N. Kent Williamson. Also present: Kevin B. Howard, County Manager and Gwen Vaughn, Finance Director. Paula P. Seamster, Clerk to the Board, recorded the minutes.

BUDGET WORKSHOP

Chair Lucas stated “We will reconvene the budget work session from May 23, 2013. Does anybody have any questions up to this point on what we have already covered? We will be starting with Economic and Physical Development, Section 5.” Mr. Howard responded “We need to finish EMS because some of the commissioners had to leave.” Chair Lucas stated “We did go over Emergency Management but not EMS. Well let’s get started with EMS then. Just to recap Emergency Management it is 50/50, the \$49,272 is for Barry Lynch and the remainder of that is county money?” Mr. Howard responded “Yes ma’am. The grant funds cover about half the salary.” Commissioner Travis stated “It was split between two salaries and now it is all in one. He went over that the other day.” Chair Lucas responded “I know but the remainder of that budget used to be split as well state funds but it is not now it is coming totally from county funds, is that right?” Mr. Howard responded “Yes.” Chair Lucas asked “What is the total amount of grant funds that we get from the state for Emergency Management?” Mr. Howard responded “\$22,000 is a set amount that we get every year and then we get about \$14,000 supplemental and that is based on programs we do, trainings, exercises and you get money based on how many you do. It is \$20,625 and then we get about \$12,000 supplemental so that is \$32,000.” Ms. Vaughn added “And the \$12,000 can be used for any training or operations.” Chair Lucas asked “If you would just break it down for me as far as county dollars expended to Emergency Management.”

Chair Lucas stated “I just handed this out to you. This is current listing of vehicles that we have on our insurance policy to date. The red is the ones that have been removed. I think she said the green are what has been added to the policy. The yellow highlighted are what?” Ms. Vaughn responded “They may be transfers to different departments.” Chair Lucas stated “This is for discussion as we get to each department and their vehicles you will have that information.”

Chair Lucas stated “Okay on EMS, the issue I always have with this is the part time salaries, why is that so much when we added three new people to the staff down there.” Mr. Howard responded “It still comes back to is there is still some scheduled part time hours to cover that mid shift and then if we have full time employees out, an example would be injuries or open positions part time salaries come in to cover that. This year we have had a couple people out with sicknesses for extended periods of time so part time people were covering plus we were paying them to be out.”

Commissioner Hamlett asked “Where do the part time people come from?” Commissioner Travis responded “Alamance, Guilford County...” Mr. Howard responded “Most of our part

time people work full time somewhere else.” Commissioner Hamlett continued “But they don’t work like 8 hours there and then come here and work 6 hours the same day?” Mr. Howard responded “No, the policy is if you work somewhere else the day before or the night before you are not scheduled here unless there is nobody else that can work.” Commissioner Travis stated “If it comes down to it they can be used.” Commissioner Hamlett responded “I have heard they are being used that is why I asked that question.” Mr. Howard stated “The policy is they are not to be scheduled unless it is absolutely necessary.” Commissioner Hamlett stated “That is right it is dangerous to and them to whomever they are working with too.”

Chair Lucas asked “Gwen on Contracted Services, 199 I think is the count number, it says various other contracts \$4500 what would they be for?” Ms. Vaughn responded “The medical director and tool kit.” Chair Lucas continued “I know I see all of those and then he says various other contracts \$4500 do you know what they would be?” Ms. Vaughn responded “No but I can check on that for you.”

Chair Lucas asked “Kevin did you have any concerns with this budget when you met with the EMS Director?” Mr. Howard responded “Not major concerns but he has some requests one is talking about starting a convalescence service we probably need to bring him in here so he can give you more details about that. He has been doing all the research on it. He would like to get a Dodge Sprinter, one of the smaller ambulances, and we would provide the service to all the assisted living places and adult care facilities if they have somebody that needs to be transported to the doctor or anything else we would take them and get paid for that. I am not sure it would work here and that is why it is not included in here. I don’t think we would have enough to cover the cost of it. He seems to think you do.”

Commissioner Travis stated “I thought CDOT did most of that.” Mr. Howard responded “No this is if they cannot be taken in a regular vehicle they would need to go in an ambulance. Like if someone is bedridden and cannot be put in a wheelchair or anything.” Commissioner Travis continued “They are already doing that aren’t they?” Mr. Howard responded “No, we don’t do all the calls because we don’t have the man power to. We may do one every now and then but we don’t on a regular basis. If we do it now it ties up an ambulance that would respond to emergency calls and we don’t want to do that.” Commissioner Travis stated “I know you don’t go to the hospital and pick up somebody and bring them back to Caswell County.” Mr. Howard responded “We don’t do that either.” Commissioner Travis continued “They do in Alamance County.”

Chair Lucas asked “Are you going to talk about that in Capital when we get to that?” Mr. Howard responded “Yes.” Commissioner Travis stated “I think you are going to have to hire more help if you go to all of that.” Mr. Howard responded “You would have to hire staff and the vehicle to do it. Like I said I am not 100% convinced. I have not seen the numbers yet on paper that has convinced me.” Commissioner Travis continued “In other words if we do that we can go to Burlington and pick them up and bring them back then.” Mr. Howard responded “Yes and they would pay. The other thing coming before you in the EMS budget and is part of the public health care ambulances are charging, if someone has to go back to the hospital to receive care at the hospital the hospitals are charged for that. There is a fee in that so there is talk of EMS or paramedics handling those types of calls. They can go to the house and if they can treat then

without having to go to the hospital you would get extra pay to cover that.” Commissioner Travis stated “But you are still going to drive the ambulance to the house.” Mr. Howard responded “No what we would do with that one would be a regular car would do those types of things.” Commissioner Travis continued “But you would have to know the situation before you went out there.” Chair Lucas stated “That is what they do in Orange County, they run a truck or vehicle out of Emergency Response.” Mr. Howard stated “A lot of your urban areas are doing that now, a car is going out initially and they are assessing and if they can’t deal with it then an ambulance responds.” Chair Lucas stated “They have hospitals there too and we don’t.”

Chair Lucas asked “Commissioner Travis have you looked at the Vehicle Service & Repair on this part of it, under his justifications?” Commissioner Travis responded “Vehicle Service & Repair \$32,000 is what he has right here.” Chair Lucas continued “It is \$29,295 right here.” Mr. Howard responded “That is what he asked for; I increased it a little bit.” Chair Lucas asked “What is the PMS system?” Mr. Howard responded “The preventive maintenance system that each ambulance is receiving.” Commissioner Travis stated “This \$32,000 is what he is planning on spending up here at Caswell Tire.” Chair Lucas stated “He says \$14,500 fix broken things and \$465 various fluids for quick refill. The system is working roughly \$3,000 less than last year. But PMS is...” Commissioner Travis responded “It is preventive maintenance on a vehicle, where it is where they check everything over and make sure that everything is okay on it. You go down and check everything off.” Chair Lucas continued “So none of the trucks are under warranty then?” Mr. Howard responded “The warranty does not cover preventive maintenance items.” Commissioner Travis stated “What he is doing Cathy is he is pulling a truck off the road and they keep it up there about a week to do this preventive maintenance and to be honest, I understand what he is doing but that help down there could do a lot of this checking, fluids and stuff like that, checking the tires and looking at the tires that should be done every day. Some of this stuff I think is a waste of money and some of it is probably good.” Commissioner Hamlett stated “If you think about it we have ambulances, sheriff’s cars, and other vehicles we can just about hire a maintenance man or mechanic to do all the stuff in house.” Commissioner Travis responded “Well I will say this about that, you will have to have a certified diesel mechanic plus a regular, you will have to have two people. One person could not do all of this fleet.” Commissioner Hamlett continued “I am just saying that is a lot of money being paid out.”

Chair Lucas asked “Haven’t we talked about contracting with the school maintenance before about this?” Commissioner Travis responded “I don’t think the school can handle us. They have more buses than they can handle over there.” Mr. Howard added “Plus the bus maintenance folks are separate from the school system somehow and I don’t know how that works.” Commissioner Travis stated “The only way the county could do this they would have to build a garage and hire a mechanic. Then you have to hire someone to put over top of them to see if they are doing their job right. I don’t know which way would be the cheapest way to go. We have talked about this for years and years and years.” Commissioner Hamlett stated “It would be a full time job.” Mr. Howard responded “Just keeping the oil changed would be a full time job.” Commissioner Travis stated “If you take just one person full time just changing the oil and that is all he would ever do check the fluids and change the oil but you would be surprised how much money we would save a year on that. You can go over there and set up an account and buy the oil in the cans and the filters and you can buy the parts for what a mechanic could.”

Chair Lucas asked "Have you looked at that before Kevin?" Mr. Howard responded "I have not here. In other places I have worked we have done that. My preference would be to set something like that up. I think we could save some money. If we had the right person in the position it could save some vehicles too. As large as we are you would want some kind of fleet maintenance program just to keep up with the vehicles and supplies to tell when they are to come in and get checked and it keeps up with what you have done to each vehicle. We would not want to keep that on paper because we have too many cars to do that." Chair Lucas stated "Well you would have to see the numbers before you could ever..." Mr. Howard responded "I will be happy to put something together." Chair Lucas continued "Some type of proposal." Commissioner Travis stated "I would look at how much total we spent on maintenance for the whole county." Chair Lucas responded "You could easily get that total." Commissioner Hall stated "It is easy to total that up in the maintenance line. We have had a lot of discussion and whatever we do we can't do it next week or the next week. I would suggest Madam Chair that we appoint a committee sometime within the next week or so or month to do the details to find out if this is reasonable to move forward with something like this because we will not know until somebody does the details on the work."

Chair Lucas asked "And you are going to cover the remount of the ambulance and the Sprinter under capital?" Mr. Howard responded "Yes ma'am."

Chair Lucas asked "Any other questions on EMS?"

Ms. Vaughn stated "I noticed that in his request he had I think in his supplies he had a manikin and I moved the manikin to small tools." Chair Lucas stated "That is what I was getting ready to ask you about why the increase on small tools and equipment." Ms. Vaughn continued "He also had a stretcher which is a capital item because it is over \$5,000 so I moved that into capital but it is not on the list. That is another item that should be considered for capital." Chair Lucas asked "Where was it listed initially?" Ms. Vaughn responded "It was listed initially in small tools. The stretcher and the manikin?" Ms. Vaughn responded "Just the stretcher. The stretcher will need to be included in the capital items for consideration." Mr. Howard added "And that would be to replace an existing stretcher. When we buy an ambulance we buy all of that as part of the package. It comes with a stretcher and everything."

Commissioner Travis asked "That line 835, Vehicles Parts & Supplies that is just parts right?" Mr. Howard responded "Right and that could be if something were to happen to a light or a radio." Commissioner Travis continued "But the \$32,000 is just labor right? The way it is wrote up here it is." Mr. Howard stated "It is labor and...if the work is performed at a garage or by an outside mechanic it is in that one. This is for supplies like a windshield wiper or something they would do in house." Commissioner Travis asked "So this \$32,000 would not cover a brake job or something like that?" Mr. Howard responded "It is covered in that." Commissioner Travis stated "We are spending more money than \$32,000 a year repairing those trucks." Mr. Howard responded "If it wasn't for two of the ambulances that we want to replace this year we would be okay in that line item. We have two ambulances that we are spending a whole lot more on than the other three because of the age of the ambulances."

Chair Lucas stated "It seems like we are buying an ambulance every year."

Commissioner Travis asked "Are you spending more money than the payments would be on those ambulances?" Mr. Howard responded "I am trying to remember the last report I saw. One of them we have spent and this has been over the year but it was over \$15,000 on various items." Commissioner Travis asked "What year and model was that ambulance?" Mr. Howard responded "It is the oldest one, 2005 or 2007." Commissioner Travis stated "I am going to tell you what I think is happening over there at EMS, instead of running these new ambulances I think they are trying to run those old ones out so we will get some more and then they will start wearing those out that we already have sitting over there." Mr. Howard responded "We don't do that anymore. The new ones run unless they are in the shop being worked on."

Chair Lucas asked "We have two 2008s." Commissioner Travis stated "We have a 2003 on here too." Chair Lucas asked "How many ambulances do we have?" Mr. Howard responded "We have 5 in service and 1 not in service." Chair Lucas continued "Is that the 2003?" Mr. Howard responded "Yes ma'am." Chair Lucas stated "So we have 5 ambulances available and 3 on duty at any given time, is that right?" Mr. Howard responded "Peak hours we have 3 and at other times just 2 manned. You have an extra paramedic too if needed to pick one up and answer a call with the third ambulance." Chair Lucas asked "Why do we have 5 ambulances?" Mr. Howard responded "Well what Jeff proposed was to go to 4 ambulances and to have the Sprinter and to maintain that. Have the 4 for rotation and the Sprinter could be used if needed to if you needed 5 ambulances. There are times when we needed to have 4 ambulances to go out. That is rare but it has happened." Chair Lucas asked "Is it still set up where if the ambulance in Yanceyville leaves the one in Providence comes back to Yanceyville." Commissioner Travis added "And the one in Anderson comes back too." Mr. Howard responded "Yes so it will be centrally located."

Commissioner Travis stated "You really can't say how many ambulances you need in a given time during the day, I understand that." Chair Lucas responded "But they have studies that show that there are peak times over a certain period of time." Commissioner Travis stated "Your peak times could be at 3:00 today and tomorrow you could have a 5 car pileup and you would need every ambulance you have."

Commissioner Hamlett asked "What is the justification for getting two this year?" Mr. Howard responded "We have two of them that we are spending more money on. He is proposing replacing one of those with a regular ambulance and the other one replace it with a Sprinter."

Commissioner Travis asked "That remount is what, \$125,000?" Mr. Howard responded "It would be \$107,000 to remount."

Chair Lucas asked "Do you know if he has any vacancies right now at EMS?" Mr. Howard responded "I don't think so. We just filled one position." Commissioner Hamlett stated "One just quit." Mr. Howard responded "We filled that with a part time person." Chair Lucas continued "So he has 18 full time employees?" Mr. Howard responded "I think that is right." Chair Lucas stated "I just remember when the service was started, it was a 12 paramedic level service and it was funded for 12 paramedics and now we have 18 full time employees and

several of those are not paramedics though.” Commissioner Hamlett stated “It is sort of like the jail house.” Commissioner Travis added “Like the Sheriff’s Department and all, look how it has grown.” Chair Lucas asked “But has our population grown or has you need increased, that is the point.” Mr. Howard responded “The call volume has leveled off but the first three years I was here the call volume was going up. We can go back and pull those but we were steadily having increased calls.”

Chair Lucas asked “Any changes to this budget that you see or recommend?”

Commissioner Hall stated “I want to bring one thing up; it is not directly related to EMS. I have been contacted by a fellow or some fellows talking about starting a search and rescue operation here and wanted to know what did I think and if the county would support that. My first thought was you would have to convince the commissioner number one that we would need a search and rescue and when, why, what and all of that so I guess my first question is has anyone else been contacted and what do you think?” Chair Lucas responded “I have been contacted as well.” Mr. Howard stated “They requested to be put on the agenda.”

Chair Lucas asked “Is it specifically search and rescue or is it a swift water rescue team?” Mr. Howard responded “It is water rescue. It also involves search and rescue.” Commissioner Hamlett asked “Would that be used for like when the boy drown in the reservoir?” Mr. Howard responded “Yes. We have one boat that EM has and then we have the Farmer Lake boat.” Chair Lucas asked “Don’t the fire departments train as well in water rescue? I think they have specialized training.” Mr. Howard responded “I have no idea. This gentleman has asked to come to a meeting. He said he would like to come to the second meeting in June.” Commissioner Travis stated “I have never known the fire department to be involved in this.” Mr. Howard stated “I think this is the fire departments trying to come together and forming a joint...” Commissioner Travis stated “Years and years ago the rescue squads in Caswell County had a boat and all but that has been a long time ago.” Mr. Howard stated “They are talking about having a volunteer rescue squad that would receive special training in search and rescue and water rescue.” Chair Lucas stated “I remember it well, Tommy Allred.”

Commissioner Hall stated “I bring this up because I am wondering about the need for search and rescue and there may be a need. I think back to personal incidents when we ran the group home and we would have kids that ran away or walked off or for the rest homes, the Sheriff’s Department was always called and we had to tie up the Sheriff’s Department and the rest home would have to do the same. I noticed on the news in some areas where some elderly person walked off and they did not find them until several days later and they had passed so that is why I was just thinking in general about search and rescue if we had the man power to make sure that somebody could be called in where it would not tie up the Sheriff’s Department or when the Sheriff’s Department could not come. The person told me that he was going to request to be on the agenda but I thought this would be a better time to bring it up to the Board so we could be thinking about what the needs might be.”

Commissioner Travis asked “Would this be like volunteer?” Commissioner Hall responded “I guess so, yes.” Mr. Howard responded “I think they want help with buying the equipment.” Chair Lucas stated “It seems like to me there could be funding through Emergency Management

for that purpose. Wouldn't it be because that is what it is for?" Mr. Howard responded "There is some funding possibly for that but it has to come through the county. The grant funding that is one of the gray areas." Commissioner Hall stated "And I don't know what kind of equipment they would need." Chair Lucas responded "When the gentleman spoke with me it was everything you would need for a water rescue. It was more focused on water rescue, the boats, diving gear. I think Nate in response to what you are saying that this is something that the Board would entertain listening to a presentation on I mean certainly so we will get it on the agenda for the second meeting in June."

Commissioner Travis stated "We can listen to his plan and see if we can offer any help to do it." Commissioner Hall added "And see if they have a plan." Chair Lucas responded "I think they have a plan. They have been working on it for some time from what I gathered." Commissioner Hall stated "Again I would rather the Board know now and thinking about it before the meeting because we could finish the budget by then."

Chair Lucas asked "Do you have any recommended cuts to this?" Commissioner Travis responded "No, do you?" Chair Lucas responded "Always on travel and training I have concerns." Commissioner Travis stated "This ambulance is what concerns me. I don't know what they need this one for."

Chair Lucas stated "Moving on to Coroner/Medical Examiner. It is always interesting to me that they always manage to do enough autopsies to use up this funding." Ms. Vaughn responded "Usually I have to do a transfer sometimes from the medical examiner to the coroner or to the autopsy."

Commissioner Travis asked "How many times has the coroner been called out this year? Does anybody know?" Commissioner Hamlett responded "None." Commissioner Travis stated "Right." Chair Lucas stated "But you are not really paying for the coroner." Commissioner Travis responded "I know that. We have never used him. Bill was one, one time." Commissioner Hamlett stated "They say if the Sheriff is out of commission the coroner takes over." Chair Lucas stated "That is one of the reasons it has not been abolished." Mr. Howard responded "I heard when the current coroner was elected he said it was not really needed anymore."

Chair Lucas stated "Moving on to Economic & Physical Development/Planning. Kevin do you have anything you want to tell us about Planning?"

Mr. Howard stated "It is not in the budget but Brian requested a Planner II position to help with the new UDO and some of the other things going on and if the county decided to go with zoning that would take more time than he has to keep up with zoning." Chair Lucas asked "Did you include the extra money for the implementation of a comprehensive plan? I know he had it justified but is it in here?" Mr. Howard responded "I think that will come out of the other money we have." Chair Lucas continued "He added \$5000 to it." Mr. Howard responded "Yes the \$5,000 would help to cover that." Chair Lucas asked "Is it in here?" Mr. Howard responded "Yes under Contracted Services. It might be a little more than that actually. We are getting \$25,000 in grants. You can do one for \$25,000 but if you want a good one that has all the graphs

and maps and everything to support it, it will be about \$35,000, between \$30,000 and \$35,000.” Chair Lucas stated “So everybody understands, right now what has been worked on by the Planning Board and Mr. Holland has been the Unified Development Ordinance and what Mr. Holland has come back and is saying is he would be willing to put together a comprehensive plan for additional money, \$25,000. There is money available for that, is that right?” Mr. Howard responded “We have received a grant to cover \$25,000.” Chair Lucas continued “We have already received a grant to cover that.”

Commissioner Hall asked “Are we going to put it out for bids?” Mr. Howard responded “Yes sir. We are doing an RFP right now.”

Commissioner Hall asked “What about the flyover?” Mr. Howard responded “The Tax Office requested the Pictometry.” Commissioner Hall continued “The Tax office did?” Mr. Howard responded “Yes.” Commissioner Hall stated “I can see it being just as much a Planning issue.” Mr. Howard responded “It is in Tax because the GIS is in Tax.”

Commissioner Hamlet asked “Do we need a new position if we do zoning or?” Mr. Howard responded “He is requesting the position to help cover the new UDO enforcement and some of the stuff in that. Now I have talked with him about taking the Building Inspections full time and having that person part time in Building Inspections and part time in Planning.”

Commissioner Hall stated “The UDO is not going to bring anything new; it is just unifying what we have.” Mr. Howard responded “Right but if we plan to put zoning in.” Commissioner Hall continued “Well we do plan to do zoning that was the reason behind doing the UDO first. The zoning needs to be done so we might as well deal with it. There is no need of dodging the issue. It has to be dealt with.” Commissioner Hamlett stated “I am for no zoning. If you want my opinion.” Commissioner Hall responded “Well you see where no zoning has gotten us so far.” Commissioner Hamlett stated “I don’t see where it is hurting us. Talking about what?” Commissioner Hall responded “We don’t have anything.” Commissioner Hamlet continued “I don’t think zoning will help much with anything.” Commissioner Hall responded “Yes it will. All of the major corporations and major businesses they are not going anywhere that they don’t know what the rules are. They just don’t do it. They don’t even come out here to look around. They go to their computer and look up this big land mass and it says Caswell County no zoning and they say scratch them.” Chair Lucas stated “Unless it is something undesirable and then they say oh Caswell County no zoning. Let’s go.” Commissioner Hall responded “Right that is what I am talking about. We have to lay out a frame work for businesses to do business and we really need to look at that 86 corridor. We could grow some businesses on the 86 corridor between here and Danville if we laid out a business district and some zoning. Talk to the natural gas people and make sure that they get the gas lines out there like we need. Get some water lines out there and it all starts with some kind of plan. Nobody wants to move out in my neighborhood, out in the country, we don’t have to worry about zoning over there on Marshall Graves Road. That is not an issue.” Commissioner Hamlett stated “We were told on 29 it would grow but I don’t see much out there.” Commissioner Hall responded “It will because Greensboro is under so much pressure so it won’t take long. The time will go by pretty quick. When I came to Caswell County over there where Food Lion is and all of that that was a hill. There was not a single business over there.” Chair Lucas stated “It seems like all the attention is

focused around here in town.” Commissioner Hall responded “That is because the town has zoning and the town has water and sewer so we have to plan for zoning and water and sewer to where the potential is.” Commissioner Hamlett stated “Water and sewer is the key. I don’t care what you say about zoning but you have to have water and sewer. That is the first thing they want.” Commissioner Hall responded “Right. But you don’t zone something in a business area that nobody will have water and sewer there and who has to put it there and push it is us. The town has no interest in pushing something outside of their limits because if they do the will try to annex it so they can get the property taxes.”

Chair Lucas stated “In our joint meeting that we had with Milton and Yanceyville one of the council members actually said to me when we were talking about the number of visitors at the Welcome Center at Pelham he said we just need to figure out how to run a highway from there to Yanceyville, to get those people from there to Yanceyville. I am thinking what did he just say. He wants to reroute those people from that direction to here.” Commissioner Hall responded “That is the first thought and then when you realize that is not possible then what is plan B. We have a billion people stopping in there every year on the edge of the County and we don’t know it, we don’t see them. If we sold those people a nab and a drink this county would be better off.” Chair Lucas stated “I would encourage every commissioner if they have the opportunity to go over there and just spend maybe an hour and just watch.” Mr. Howard stated “I have a report that was brought up in Yanceyville’s thing last week that shows the amount of money we are losing in retail sales. I will put it in your packets for Monday night for information. Some things are 100% because we don’t have it like car sales because we don’t have any car dealers in the county. Florist 100% because there is no florist in the county. You might be surprised; it is a lot of money. You probably have more going out of the county than coming in the county.” Chair Lucas responded “That is so bothersome because those businesses have been here but they could not thrive. We should have been helping those businesses to stay here.” Commissioner Hamlett stated “That is exactly right.” Commissioner Travis stated “A lot of people go out of the county instead of stopping at this one over here.” Mr. Howard responded “If you will go through the parking lot sometimes there will be Virginia tags. They are coming down here because it is easier to get in and out.” Commissioner Hall stated “Every time I go to the small Wal-Mart they don’t have what I need.”

Commissioner Travis stated “You talked about this code enforcement, what all are you talking about enforcing?” Mr. Howard responded “Well being more proactive with what we have on the books instead of reactive.” Commissioner Travis continued “We have tried enforcing the junkyard ordinance and where did we get? Nowhere.” Chair Lucas responded “We did receive a little revenue.” Mr. Howard stated “The point is if we have someone doing this full time this would be proactive. We are doing it a little bit with Charlie. When the lake is closed Charlie comes in and does some things for a couple of months.” Commissioner Hall stated “I always speak up on this, you can’t do stuff halfway. If you need a code enforcer, hire one. You move these people around, you can’t get them trained. They don’t have their heart in it. They are split half here and half there they don’t get the job done. All you are doing is fooling yourself. Commissioners are fooling ourselves thinking we are saving some money. We are saving money by not providing the service. These people that need to have the codes enforced we need to get somebody out there to do it and I know this Board has to hire someone.”

Chair Lucas asked "What happened to, this was one of the problems with Mr. Holland with the ordinances as they are currently, you have different enforcement measures per ordinance and trying to get those consolidated into one process which will make it so much easier but like the junkyard ordinance I think it initially started out with the Sheriff enforcing it. Is that right? Is that how it started out? Is there not somebody within that department that can be assigned as code enforcement officer?" Mr. Howard responded "That is something we would have to discuss with the Sheriff." Commissioner Hamlett asked "He backed off of it didn't he?" Commissioner Travis responded "Yes." Commissioner Hall stated "We have to control that which we control. We can't go out and appoint people to someone else's department. We need to hire who we need to hire and if that means cutting staff or people out of the Sheriff's department so be it or any other person's department. We don't control the Sheriff because he is elected like we are." Chair Lucas responded "We control when we give him new positions for the courthouse down here for security." Commissioner Hall stated "That is right but you can't tell him what to do with that position and since you can't tell him hire your own positions. The only thing you control is the money. Take the money back." Commissioner Travis stated "If you are going to have somebody in code enforcement they need to be able to carry a gun and all of that just like a deputy does." Mr. Howard stated "I will say that the Sheriff's Department to Brian with all of these things. If he needs someone to go out there with him they will go with him." Commissioner Hamlett stated "I have heard that." Commissioner Hall asked "How many times has he been out?" Mr. Howard responded "I can't tell you."

Chair Lucas asked "Any other questions about the Planning Department or concerns?"

Chair Lucas asked "Kevin did not recommend the additional position?" Mr. Howard responded "No ma'am, I am recommended some type of economic development position."

Chair Lucas stated "Moving on to Extension Service. Any questions there? Did you have any concerns about it Kevin? Any changes that you would like to call attention to?" Mr. Howard responded "No ma'am, it is pretty much the same as the current fiscal year."

Chair Lucas stated "The Small Tools/Equipment they are asking for, is it a computer?" Mr. Howard responded "Yes ma'am. They have asked and it is part of capital but they have asked to upgrade the kitchen down there with new cabinets and appliances and I would say that is a need. That room gets used a lot for various things."

Commissioner Hall asked "How much of this is state and federal dollars? Is this all county dollars?" Mr. Howard responded "All the operational costs are county dollars except salaries. Some of those are at 50%. Everything from line 935 down is county dollars and then the salary and benefits are about 50/50 roughly." Commissioner Hall stated "Now going back to what you just said I did not mean to cut you off, you were talking about the kitchen and all of that. Believe it or not I use the Home Economic Services and I went over to talk about some classes and they do need to upgrade their equipment. If we can help out and I don't know if they requested it." Mr. Howard responded "They did. It is around \$12,000 for new cabinets." Commissioner Hamlett stated "Senator Woodard was up here last night." Mr. Howard responded "He is up here a lot." Chair Lucas asked "What was it for?" Commissioner Hamlett responded "I don't know."

He was out there taking pictures.” Commissioner Hall stated “Cattleman’s Association meeting.”

Commissioner Hall asked “You said they requested some capital?” Chair Lucas responded “He has a whole separate discussion on capital.” Mr. Howard responded “I have that all listed together and we can discuss that all at one time.”

Chair Lucas stated “Moving on to Soil & Water. I was just looking at the increase cost of motor fuel, line 975, it is sort of doubled.” Mr. Howard responded “He asked for additional training for this year.” Chair Lucas continued “So he has asked for travel and training \$1,000 in each, that he has not had before.” Mr. Howard responded “His training comes out of his travel, yes.” Ms. Vaughn stated “His board recommended that he attend the conference next year.” Chair Lucas asked “He has never attended?” Commissioner Hall asked “This is our Soil & Water person? This is how much county and how much state, roughly?” Ms. Vaughn responded “\$24,000 comes back for reimbursement to the county.” Chair Lucas asked “From the federal government?” Ms. Vaughn responded “From the state.” Commissioner Hall asked “Is this the department that handles timber and cutting?” Chair Lucas responded “No.” Commissioner Travis responded “The Forestry Service does that.” Commissioner Hall stated “I want Forestry then.”

Chair Lucas asked “On the computer CD fees the \$3,126 under account 491?” Mr. Howard responded “We have been told by the federal government what amount to be used there every year and we have never been billed for it.” Chair Lucas continued “They have never asked us for it?” Commissioner Hamlett asked “What are you talking about?” Chair Lucas responded “It is under Dues and Subscriptions.” Mr. Howard responded “We use their software, their network and all their stuff and they never charged. Three years ago they started charging us a fee to use their network.” Chair Lucas stated “I remember that, when they started it.” Mr. Howard continued “But they never billed us for it. We budget for it but if they do not bill us for it we don’t pay anything for it.”

Chair Lucas asked “What are RC&D dues?” Mr. Howard responded “Rural Conservation & Development.” Chair Lucas stated “They have a lot of dues. They have state dues \$466, area dues \$170, national dues \$700 and RC&D dues \$2,000.”

Commissioner Hall asked “Do we need this department?” Mr. Howard responded “This department bring in three or four hundred thousand dollars in grants for the farmers every year to help with fencing and wells and things like that.” Chair Lucas asked “If you are not a farmer you can’t get the well?” Mr. Howard responded “You have to show, it is very minimum, you have to show a farm income.” Commissioner Hall asked “Do we know how many farmers we have?” Mr. Howard responded “We do but I don’t know that number off the top of my head.” Chair Lucas asked “Who determines who get the wells? How are they selected?” Commissioner Travis responded “The board down here does it.” Chair Lucas continued “So the Soil & Water Conservation Board?”

Chair Lucas asked “Any other questions about Soil & Water Conservation?”

Chair Lucas stated "Moving on to Public Health."

Mr. Howard stated "Dr. Moore sent us a change in his budget." Chair Lucas asked "Like how much of a change?" Mr. Howard responded "About \$600 in additional revenue and about \$10,000 in county appropriation."

Chair Lucas stated "You know Gwen; this is just something to be thinking about as we go through the rest of the budget but on these copier rental fees it seems like there is a lot of money going to that purpose." Commissioner Travis responded "It is cheaper to rent it than to buy one." Chair Lucas stated "I know that but is it with the same company?" Mr. Howard responded "It is with the same company but the problem is we are so spread out." Chair Lucas continued "That is what my point is if it is with the same company I think we should be able to get a better rate or negotiate the rates. This copier rental fee is \$9500 a year." Mr. Howard responded "That includes all of your toner." Ms. Vaughn added "It also includes the copy costs because you get a set amount of copies and anything over and above we get a charge for that." Chair Lucas stated "I noticed in Social Services I think they went over \$375 on the extra copies that they made." Commissioner Travis responded "If you would go down there and see all that paperwork down there you would see why." Chair Lucas continued "They are not supposed to be having all that paperwork." Commissioner Hall asked "What are you doing about it?" Commissioner Hamlett responded "We are requesting a scanner to get rid of it. You have to spend money now to save money." Commissioner Hall continued "As long as you all are doing something." Chair Lucas stated "Well you spend almost \$400,000 last year and the technology is wonder I understand but it did not decrease any staff." Commissioner Hamlett responded "It will. It is a good start though."

Ms. Vaughn stated "On the new form Column 3 is what is in the budget now and Column 4 is the revision. Dr. Moore has put the difference all the way in the final column. He has made a few changes. He increased his Medicare by \$13,000, increased the tax appropriation \$10,497, and increased his fund balance by about \$5354 all together. He also added on the expense side \$18,824 in the salary line. He has requested and included a change in staffing."

Chair Lucas asked "Do you know what that is? Is it the one he included in his budget?" Ms. Vaughn responded "He has requested a Health Educator and he wanted to hire a second nurse practitioner and revamp his nursing staff." Chair Lucas stated "That is not what I read." Mr. Howard responded "It is different from what he gave before. He has made changes." Chair Lucas continued "Because it was all about the billing in Home Health. He was trying to restructure it." Ms. Vaughn stated "That is included also. He also included salary adjustments for some of his staff. He added back the generator for \$10,000 and \$8,000 of the generator is state funded so it could only be about \$2,000 in county funds."

Commissioner Hall stated "We had some discussions about this last night. I heard part of this for the last time at the Health Board meeting. When he says he, he means Dr. Moore. If you think back for the last year or two he comes before this Board once or twice a year after the budget is done with some changes and he is always changing something. He doesn't do any long range planning and last night he was telling the board what he thought, we could do this upstairs and downstairs so I just asked him Dr. Moore you keep talking about upstairs and downstairs why

don't they work together. Well they wouldn't like it. I said who cares whether they like it. He has nurses upstairs that will not do anything downstairs and people downstairs that won't do things upstairs and he is trying to make them happy and that is why he keeps making these changes. Last year, remember Cathy, you asked him how many nurses he had and he did not know. He wanted a new nurse and now he wants a new nurse practitioner. He just keeps hopping around because he is afraid or either not capable of doing his job and that is just managing these folks. So what you have here is going to change again. This is not going to be his final stuff because the board last night as we listened to his explanations I don't think everybody is going to buy that. What he really needs to do is organize that department as one department and not two. He has it organized as two departments and each department is a stand alone. That is why he is talking about someone retiring and somebody going out on maternity leave and we don't have...you have nurses, nurses are nurses, use them. They have to be trained. I said yeah, so start training them."

Chair Lucas stated "He said last year, I think he had 13 nurses and he has 15 nurses now. He has 6 nurse practitioners." Commissioner Hall asked "On staff now?" Chair Lucas responded "According to our worksheet. Do you know if there are any vacancies in his department?" Ms. Vaughn responded "I don't know." Chair Lucas asked "How do we find out?" Commissioner Hall responded "We can find out. That just seems like a lot of nurse practitioners." Mr. Howard stated "Some of those are part time." Commissioner Hall responded "That is part of his problem trying to hire people part time. Still 6 nurse practitioners is a lot when we have difficulties having nurses. Isn't that a higher level? That is almost like a doctor." Commissioner Travis asked "So you all did not pass this last night?" Commissioner Hall responded "We did not pass this last night. Evidently this was already here. When did this come? Let me back up, I have been on this board now since December when you appointed me. I have been to two meetings. The January meeting was cancelled for some reason. The February meeting I missed. The March meeting was cancelled and we met last night so I don't know who voted on this or when it was voted on." Ms. Vaughn stated "It does say the Board of Health's approved budget." Commissioner Hall asked "What was the date?" Ms. Vaughn responded "It does not say a date." Chair Lucas stated "These 6 nurse practitioners are temporary but he is asking for a full time nurse practitioner." Commissioner Travis stated "It says Draft I was approved." Ms. Vaughn responded "That is almost the same as the manager's request except for the benefits and the \$26,000 for capital outlay."

Commissioner Travis asked "How much of this is county money?" Ms. Vaughn responded "\$391,000 and on the revision \$391,756." Commissioner Travis continued "Out of this whole budget that is what the county spends?" Mr. Howard responded "Most of that is Environmental Health."

Chair Lucas asked "Isn't Environmental Health listed separately in here?" Mr. Howard responded "No ma'am." Ms. Vaughn stated "For Environmental Health he mentions the bathroom construction." Chair Lucas responded "That is where I read about it."

Commissioner Hamlett asked "What is the reason why Contracted Services are so high?" Mr. Howard responded "They have several contracts like prenatal care and things like that." Chair

Lucas asked "Can we get a breakdown on all of that Gwen?" Ms. Vaughn responded "Yes ma'am."

Chair Lucas asked "On the Small Tools/Equipment what is he asking for?" Ms. Vaughn responded "Computers or laptops for Home Health." Chair Lucas continued "How many is that? He is asking for \$37,000 worth." Ms. Vaughn responded "I will get a breakdown on that as well."

Commissioner Hall asked "This budget includes all of his departments?" Mr. Howard responded "Yes." Commissioner Hall continued "So this includes Home Health also?" Ms. Vaughn responded "Yes." Commissioner Hall stated "I will just mention this it came up last night as a form of an announcement we are seeing an increase in rabies in the county so if anybody sees any nocturnal animals out in the day acting crazy stay away from them." Mr. Howard responded "They actually had to shut down and quarantine a small farm in the Pelham area." Chair Lucas stated "I lost a pet to what I think was a coyote, my dog, a short haired pointer." Mr. Howard responded "At some point in time we need to talk about the coyote population in Caswell County. It is my understanding they have been sighted on the golf course now." Chair Lucas stated "What are we doing about it? When we talked about it Commissioner Williamson said there was some help through this..." Mr. Howard responded "They can get you in touch with someone and those people can do something about it. I don't know if we want to put some effort into that." Chair Lucas asked "Who contacts Wildlife? I guess we can right?" Mr. Howard responded "We can." Chair Lucas continued "I don't know if that is where you would go to do it." Mr. Howard responded "Maybe we need to have a meeting where someone could come and talk to you about this." Commissioner Hall asked "Could we get however is appropriate to one of our Board meetings to talk to us about it from the state level? It is a problem now."

Chair Lucas stated "Mental Health."

Commissioner Hall asked "Madam Chair, can the county manager or somebody contact someone at the state level and schedule them for one of our meetings?" Mr. Howard responded "I will do that."

Chair Lucas asked "There are no changes here?" Ms. Vaughn responded "No." Chair Lucas continued "The money for the...how is this dispersed? Does this go to Cardinal?" Ms. Vaughn responded "It is disperse to Cardinal?" Chair Lucas asked "It goes directly to Cardinal, even the \$7,000 for Alcohol?" Ms. Vaughn responded "The \$7,000 is paid out based on what we collect from that tax and if we don't collect it, it is not paid out. It is usually around \$7,000." Chair Lucas asked "That does not go to Cardinal does it?" Ms. Vaughn responded "Yes." Chair Lucas continued "And then Cardinal puts it out to whatever program will help to rehabilitate?" Mr. Howard responded "It is supposed to come back to this county." Chair Lucas asked "Is it?" Mr. Howard responded "Yes." Chair Lucas asked "How do we know that it is coming back to our county? And the reason I ask is because we have a program over on the north side of the county that is an AA organization and I am just wondering if the money is coming back to the county if this could be used to help those folks. It is the only one in the county that I know of. Does anybody else know about an alcoholic anonymous group?" Mr. Howard responded "Not other than the court ordered ones." Chair Lucas stated "I would like to know if that money actually

makes it back to the county and where it goes.” Mr. Howard responded “I have asked in the past where the money goes and have not been given that information.” Chair Lucas asked “From Cardinal?” Mr. Howard responded “Yes ma’am. I have asked if we could use some of that money in the Guilford Mills Building to hire a staff person to be a contact there to make sure that the right numbers are given to the public. Originally I was told yes and later I inquired again and I was told no.”

Chair Lucas asked “The Primary Intervention is that still Cardinal Mental Health? There is nothing there.” Ms. Vaughn responded “That was the request from Judge Galloway. That was requested for this current year and it was not budgeted because we are not sure he will continue that.” Chair Lucas asked “Is this a special program, primary intervention?” Mr. Howard responded “It was a program that he got started up. He got Person County to fund it and he asked us to just fund travel for that person to come over here.” Ms. Vaughn added “And for testing.” Chair Lucas continued “But are we budgeting for it?” Mr. Howard responded “No.” Chair Lucas stated “He comes after the fact too.” Ms. Vaughn responded “He started it late in the fiscal year.” Mr. Howard added “He started it because there was a cut in state funds. He got Person County to agree to fund it for stuff over there.” Chair Lucas asked “So Person County is receiving what?” Mr. Howard responded “They are actually paying for all of the salary and all they ask for was for us to pay the travel to come over here once a week or once every two weeks.” Chair Lucas stated “They only spent \$396.” Commissioner Hall responded “The state is going to cut more funds.” Chair Lucas continued “That is a little bit disturbing because...are we getting drug court intervention in Caswell County?” Mr. Howard responded “He is doing it.” Chair Lucas asked “But is there a program in our County?” Mr. Howard responded “That was one of the cuts in the state budget last year.” Chair Lucas continued “But his travel is for what purpose?” Mr. Howard responded “That is for the person that Person County hired to come here to do testing or intervention meetings.” Chair Lucas asked “That was my question, are we getting that in Caswell County. If they are getting it in Person County are we getting it in Caswell County?” Mr. Howard responded “A little bit. Not a lot.” Chair Lucas stated “Obviously not with that amount.” Mr. Howard responded “We are not paying for the position either.”

Chair Lucas stated “Social Services. We have experts on this budget here. Did the Social Services’ board approve it?” Mr. Hamlett responded “We did, unanimously. Start where you want to.” Chair Lucas stated “There was an increase in the telephones.” Mr. Hamlett responded “They are like everybody else; they are getting cut too from the state.” Chair Lucas asked “Did they have a justification in here Gwen for the increase in the phone usage and what kind of phones are they?” Ms. Vaughn responded “This is for reimbursement for their staff. They initially were paid \$16 for reimbursement and she has increased it to \$25 for the cell phones.” Mr. Howard added “She was paying her employees \$16 and the county reimburses \$25 a month for employees that use their own cell phones.”

Chair Lucas asked “Are there any new positions added?” Ms. Vaughn responded “She has two vacant positions. What are they, do you know Gwen?” Mr. Hamlett responded “She had one or two to retire.” Mr. Howard responded “One position has been vacant and she has been holding it vacant for the last couple of years.” Chair Lucas stated “I know that one has been vacant for some time but when was the second one vacated?” Commissioner Travis responded “The one

that just retired.” Commissioner Hamlett added “Nancy just retired.” Commissioner Travis stated “They filled that one in house.” Chair Lucas stated “So about two months ago.”

Commissioner Hall asked “How many employees do we have in DSS?” Chair Lucas responded “There are 47 employees at Social Services. Their total salary according to this is \$1.5 million in salaries but according to the budget it is more than that.” Commissioner Travis responded “it is \$1,593,996.” Chair Lucas continued “And that is up \$126,000 from June 30, 2012.” Commissioner Hall asked “Did you all put anything in the budget that we don’t know about?” Mr. Hamlett stated “The state cut some fees out for court.” Mr. Howard responded “There is a position in there for Adult Protective Services due to increased case loads.” Chair Lucas asked “So there is a new position for Adult Protective Services?” Mr. Howard responded “If you would like to have more information we can have Ms. Moorefield to come because there were changes in the state law and I don’t have all that information.” Commissioner Hamlett stated “We are going to have to start paying court fees and we were not paying them before. We have one guy that we have to look after that we have to pick up too that is mandatory.” Chair Lucas asked “As for guardianship?” Commissioner Hamlett responded “Yes.” Chair Lucas continued “I know you are up from 12 to 20 in guardianship cases in the county.”

Chair Lucas asked “Gwen can you clarify under Professional Services, I know we have the DSS attorney and he is being paid \$45,000 a year, \$125 an hour for approximately 360 hours of services. What is the IV-D attorney, \$31,250?” Mr. Howard responded “That is the same person, just broken down.” Chair Lucas continued “It is the same attorney, so he receives \$76,750? I know and this is something to consider I know when we had a full time attorney he handled that as well for DSS.” Commissioner Hamlett responded “Some of it.” Commissioner Travis stated “He did not handle all of it.” Chair Lucas stated “He handled some of it.” Mr. Howard responded “He did not handle Child Welfare and other things.” Chair Lucas continued “It is something to think about with what we are paying our current attorney.” Commissioner Travis stated “We wanted to hire an attorney but everybody said we did not need one.” Chair Lucas responded “I did not say it. You did not hear me saying it.” Commissioner Travis stated “You have to figure benefits and insurance and all of that too. It ain’t just salary.” Chair Lucas responded “When you figure fifty and I understand our county attorney is going to be requesting an increase, is that right, in his contract?” Mr. Howard responded “I have asked him to send it to the Board to look at.” Commissioner Travis asked “How much do we spend a year with him?” Mr. Howard responded “Right at \$50,000.” Chair Lucas stated “So you are talking about \$130,000 for all of that.” Commissioner Travis responded “You can hire one attorney to do all of this work.” Chair Lucas asked “Who says?” Commissioner Travis responded “We did not have it that way before.” Mr. Howard responded “He did not do the child welfare stuff.” Chair Lucas stated “He could have done that.” Mr. Howard responded “You have to hire someone who has that experience.” Commissioner Travis stated “I know Bob could not do it because we discussed it at that time.” Chair Lucas responded “On there was a push to keep the person that was in there in place.” Commissioner Hamlett stated “They say he is very good at it. They can call all during the night and he is there to answer the phone. He goes down after hours.” Chair Lucas responded “Well for \$77,000 I think I would be available.”

Chair Lucas asked “Under Office Supplies, \$16,000 for copier paper, envelopes, etc. with Northwoods didn’t that cut down on a lot of the cost there?” Mr. Howard responded “Yes it is

supposed to cut down on that expense over the long term.” Chair Lucas continued “So year to date we have spent \$10,773 as of April 30th. As of June 30th we have spent \$17,000 and we are budgeting \$16,000 for this year? Would it be reasonable to say that with Northwoods being in place there should be savings or we were told there would be savings?” Mr. Howard responded “We should save close to three or four thousand dollars this year because of Northwoods.”

Commissioner Hamlett stated “That scanner is going to save you a lot of money. It won’t the first year but the second year it should pay for half of it. Then you look at the paper that it is going to save. The third year it will pay for itself.” Chair Lucas responded “But the purpose of getting the scanner now is to archive everything that you already have in place.” Commissioner Hamlett stated “That is correct.” Chair Lucas continued “It is just creating space.”

Commissioner Hamlett stated “That is what I said. It is going to take two or three years. It ain’t going to happen overnight. It ain’t going to happen this year but you have to start somewhere. If we don’t start we will have to put those files somewhere else. Guilford Mills is full and some of them you can’t throw away. You can walk down there but the files are everywhere.” Chair Lucas asked “So it is \$50,000 for a company to come in and take the documents away and scan them, is that right? Or will they come here on site and scan the documents?” Mr. Howard responded “They will pick them up.” Chair Lucas continued “Is that legal to do that?”

Commissioner Travis responded “I don’t think they can take them off site.” Chair Lucas stated “From what I read they were talking about picking up.” Mr. Howard stated “I think this company is certified to do that. That does not cover everything. That is just for part of it.” Chair Lucas stated “It says to pick up boxes from Caswell County and take to Pineville, NC.” Commissioner Hall stated “We want them scanned because that paper will start to disintegrate.” Chair Lucas stated “I wish you all were as concerned about those documents at the Register of Deeds’ office down there that got wet the other week. They need protection too.” Mr. Howard responded “There was concern about that.” Chair Lucas asked “Has that been corrected?” Mr. Howard responded “There have been some issues that were found.” Chair Lucas continued “Did it have anything to do with the parking lot?” Mr. Howard responded “No, there was actually a panel around the window and water was around that and it was coming through the wall and on the back wall where we had the work done on it before.”

Chair Lucas asked “Under Maintenance and Repair Building it talks about change the combination of security locks two times per year at \$225. Exterior lock installed at \$495 plus the labor and an interior lock installed. Do they typically change locks every year?” Mr. Howard responded “They do stuff in their budget to get reimbursement.” Chair Lucas stated “So that comes out of their budget instead of our maintenance and repair budget.” Commissioner Hamlett stated “I think they are required to do that too.”

Chair Lucas asked “Do you know who they lease their copiers from, what company?” Ms. Vaughn responded “I think their copiers are Minolta. I will have to check.” Chair Lucas continued “It is Minolta but where do they come from? Is it Southern Office?” Ms. Vaughn responded “It is Southern Office Machines.” Chair Lucas asked “Does he do most of them?” Ms. Vaughn responded “He does a lot for the county.” Chair Lucas continued “It is just a lot of money for each individual department. Are they by individual contracts for each department?” Mr. Howard responded “Yes because they are done at different times of the year. It is something to look at.” Chair Lucas stated “It is because this is \$4500 for 2 copiers and they went over in their copies and it was \$375. If there is some way to pull him in and show him how much we are

spending with his company with all of these copiers.” Commissioner Hamlett responded “We might get lucky. He might cut it. I would cut it.” Chair Lucas stated “To keep the business, yes.”

Chair Lucas asked “Under Computers & Software and Software Maintenance, the package we have with Northwoods do we pay that \$28,553.70 and we get half of that back?” Ms. Vaughn responded “Yes.” Chair Lucas continued “Is that an annual fee or monthly fee?” Ms. Vaughn responded “That is their annual maintenance agreement.” Chair Lucas stated “So it is costing the county \$14,747.70 a year for the service agreement?”

Chair Lucas asked “Anybody else have any questions about Social Services?”

Commissioner Hall asked “Has Social Services talked about the possibility of combining with another department? I am asking the board members. Have you all talked about that possibility?” Commissioner Hamlett responded “Briefly, they don’t like it.” Chair Lucas stated “It just happened in Rockingham County. This just merged.” Mr. Howard stated “The only one I knew about was Brunswick County.” Commissioner Hall responded “There are quite a few of them now. I just asked. I don’t think we have the management talent to combine three departments.” Commissioner Hamlett stated “That is what they said too.” Chair Lucas responded “But we could find it, don’t you think?” Commissioner Hall stated “Maybe.” Commissioner Travis asked “Where are you going to find a building to put them all in?” Chair Lucas responded “They could maintain their...how do you feel about it Kevin?” Mr. Howard responded “The problem we have here is we don’t have anybody in place to run both departments. What others are doing is they are hiring somebody to do both. They counties that are looking at doing this are the larger counties.” Chair Lucas stated “In Rockingham County the director of Social Services became the Human Resource Director over there.” Mr. Howard responded “The Social Services director was handling the Health Department Services.”

Chair Lucas stated “There was something in the Social Services budget pertaining to Mental Health as well.

Mr. Howard stated “I want to point out something and I will actually discuss it later in more detail. Social Services spends \$40,000 a year on travel what I am going to propose a little bit later on is putting together a fleet, buying some vehicles that they can check out I am not sure it would work but I think it would actually pay for itself. I will present something in more detail later.” Commissioner Hamlett responded “Every time you turn around have to be trained. They go all the time.” Commissioner Travis asked “How many people do they have in a day’s time going out?” Mr. Howard responded “I don’t know. I have mentioned this to the department heads. They liked the idea because one they like to have a county vehicle with a seal on it versus their personal vehicle.” Commissioner Travis responded “That is just like what we were talking about with the inspector. I really think they need to be professional when they go out.”

Chair Lucas asked “Any other questions about Social Services?” If not, we will move along to Senior Services. Kevin can you point out the increases to us in this budget?”

Mr. Howard stated “They do have concerns that Senior Services is going to be cuts coming down from the federal and state level especially with Meals on Wheels. What we will have to do is reduce the number that we serve. If the Board wants to serve the same amount of people the County will need to put those dollars in there. They did make a request to replace computers. Nothing has been done with the computers since we built that building. They would like to replace the computers in the computer lab and then the staff computers and if we could continue the paving on the back side of the building.”

Commissioner Travis asked “Do they need more parking over there?” Mr. Howard responded “Some days they do. I would not say it is an every week thing but sometimes it is a parking lot full.” Commissioner Travis continued “Why didn’t we do it all to start with?” Mr. Howard responded “At the time we thought it would be enough parking.”

Commissioner Hamlett stated “They have a copier rental too.” Chair Lucas responded “Yes from the same company.”

Commissioner Hall asked “Did we cut back on Meals on Wheels this year?” Mr. Howard responded “No sir, we were okay this year budget wise.” Commissioner Hall continued “I thought I heard in the planning it would be cut back.”

Chair Lucas asked “On their travel budget, the \$4500, it is for staff to meet with clients to provide services, what is MOW?” Mr. Howard responded “Meals on Wheels.” Chair Lucas continued “Meals on Wheels and attend meetings. So if you do Meals on Wheels you are reimbursed?” Mr. Howard responded “No, sometimes a staff person has to do that.” Chair Lucas stated “Because through April 30th of this year they used \$1,005 and they are budgeting \$4500. I think people tend to travel more in warmer weather. In years past they have used more so I guess it is the time of the year.” Mr. Howard responded “Well one thing this year they have been using the county van instead of reimbursing for mileage. That is part of that. They have a vehicle that they use but if they have two staff out they use the county van.”

Commissioner Travis asked “Going back to the Meals on Wheels is what you are saying is the meals are going up?” Mr. Travis responded “No sir, Meals on Wheels is staying the same. Most of that is covered through federal grants and through the state and they are saying that is going to get cut. If that amount is cut down we will have to reduce the meals that we serve or the Board can put money to that.” Commissioner Travis stated “I hate to see them cut that back because a lot of times that is the only time they see any people.” Mr. Howard responded “Meals on Wheels is a good program because someone is checking on that person every day during the week.” Commissioner Travis continued “I talk to so many people that carry Meals on Wheels and the people are so glad to see you and everything.”

Chair Lucas stated “Okay Parks & Rec. I had a question about the salaries for summer camp. I know we had the big controversy about summer camp last year, is she having it or not having it?” Mr. Howard responded “She will advertise it. She advertised it last year but she did not have anybody sign up. It was year before last on the controversy.” Chair Lucas continued “So it is a good chance she won’t need that. When will she know?” Mr. Howard responded “I will have to check.” Commissioner Hamlett stated “I am on that board and they are not meeting.

They said they don't have anybody coming to the meetings. He said the woman that was President resigned. Right now the way I understand it is not much of a board." Chair Lucas asked "Have you had any applicants to serve?" The Clerk responded that she had had a lot of people inquire about the commission but a lot of them could not make it to the 11:00 a.m. meetings." Chair Lucas continued "Well then they need to change their meeting time." Commissioner Hamlett stated "It needs to be changed. It used to be at 5:00 or 6:00. I had a guy that came to see me yesterday and he said he wanted to pick up an application, Steve Blackwell. He is concerned about things down there. I told him to get on the board." Chair Lucas stated "I think there needs to be a directive from this Board that they need to meet at night."

Chair Lucas stated "So if there is a possibility that she is not going to have summer camp that \$3,000 can come out, for salaries for summer camp." Commissioner Hall responded "But that would be raised on revenues." Mr. Howard responded "Actually that would be a wash. The revenues for that camp cover most of the salary costs." Chair Lucas continued "I am saying if you don't have the camp at all." Mr. Howard responded "The cost of that camp usually covers those salaries." Ms. Vaughn stated "She only has \$1000 in revenues so most of it is county paid."

Commissioner Hall asked "What kind of camp is this?" Chair Lucas responded "It is day care." Commissioner Hall continued "And how much do we charge for this day camp?" Mr. Howard responded "I think it is \$100 a week. We charge less than the day care to have folks come."

Commissioner Hamlett asked "On that salary/concessions how much do we bring back on the other end on that?" Ms. Vaughn responded "We budgeted \$11,000 and so far we are at \$7,700 and that usually picks up quite a bit in the summer." Commissioner Hamlett continued "That is like a wash out too." Chair Lucas stated "At the end of 2012 it was \$13,000 but that carried you through the summer months." Mr. Howard responded "Baseball has the largest concessions." Chair Lucas asked "Has that ended?" Mr. Howard responded "It ends at the end of June." Commissioner Hamlett stated "If you don't use the \$3,000 we could take it and use it on a lawnmower. I am serious, they need a lawnmower." Chair Lucas stated "If she does not have the summer camp there is \$1,000 in supplies that could come out."

Commissioner Travis asked "What kind of lawnmower do they want to buy?" Mr. Howard responded "I will have to look at that. We are going to buy 3 of the same thing. My proposal is for 3 lawnmowers: 2 for maintenance and 1 for recreation." Commissioner Travis asked "Are you going to try to buy here in town or out of town?" Mr. Howard responded "Ace sells lawnmowers." Commissioner Travis stated "Jerry Potter sells lawnmowers now. What kind is he selling?" Mr. Howard responded "Grasshoppers."

Chair Lucas asked "You have Maintenance & Repair of the Facility \$8,000 is that what we typically spend?" Mr. Howard responded "Yes." Chair Lucas continued "Do they have a truck?" Mr. Howard responded "They had a hand me down van." Chair Lucas stated "They are renting a copier as well I see." Commissioner Travis responded "Everybody is." Commissioner Hall stated "It does not make sense to buy them." Chair Lucas responded "No, I am not suggesting that I am just saying we have a lot of leases out there and if it is with the same company that needs to be looked at." Chair Lucas stated "I did not understand on the

lawnmower issue she has put in for one for \$7500 and maintenance had two at \$6000.” Mr. Howard responded “I am not sure. I will have to look at that. I am proposing to buy 3 for about \$10,000.”

Commissioner Hamlett stated “You had concession purchases at \$7500 and then you have salary concessions at \$8000 and you said we made \$13,000 so we are losing money.” Mr. Howard stated “We have never made money off concessions.” Chair Lucas stated “I don’t understand that.” Commissioner Travis responded “We are paying people to work in the concession so you are not making that much on it.”

Chair Lucas stated “Moving along to Farmer Lake.”

Mr. Howard stated “The only thing different is he asked for a truck. I don’t have that in here but that is something we can discuss with capital.”

Commissioner Hall stated “Buy him a truck. I went by there last week and I will be going back this week. They need to paint that building and I had a senior ask me again when we were going to get them a place for them to fish.” Ms. Vaughn responded “I think he had painting the building in his budget.” Chair Lucas asked “What are they looking for as far as a place to fish? What do they need?” Commissioner Hall responded “They need a pier or something. A place that they can walk around. When I was out there last week they had people fishing off the loading dock pier. You have boats coming in and people sitting out there with chairs.” Mr. Howard stated “We are in for that state program but they put us off for another year.” Chair Lucas asked “Who do you contact there?” Mr. Howard responded “I can get you the name.” Commissioner Hall stated “The only reason I mentioned it is I think we should have went on and paid for a pier. You can sit around and beg and beg and beg. When you are begging people will get to you when they want to.” Commissioner Travis asked “What would it cost to build a pier?” Mr. Howard responded “I am not sure. Our cost for that program was \$5,000.” Commissioner Travis stated “I guess it would depend on how big it is.”

Chair Lucas asked “Are there any changes in this budget?” Commissioner Travis responded “Mr. Hall would like to add \$25,000 to build a pier.” Chair Lucas stated “We will talk about that in capital needs.” Commissioner Hall responded “Okay, I do.” Chair Lucas stated “I know Travis does not want to talk about opening up the other end of that lake but I still think it needs to be looked at.” Commissioner Travis responded “No way.” Chair Lucas continued “For the people that live on that side of the lake Travis. They are good stewards of the water and the property. They planted flowers there. They pick up along Boy Scout Camp Road.” Commissioner Hall stated “Why don’t we just move the main entrance way from Badgett Sisters Parkway around there. Move everything around there.” Mr. Howard responded “You don’t have enough land for that.” Commissioner Hall stated “Buy some, take some.” Commissioner Travis stated “If you could man the other side of it, it would be already to open it back up but we are going to get into the same problem we got into before.” Chair Lucas asked “What was the problem?” Commissioner Travis responded “People were just going in. They had the combination so they would open the gate and go on in.” Commissioner Hamlett added “They were drinking beer and leaving the beer cans over there. Jack Hooper was on the board then and he was the one that brought it up.”

Commissioner Hall stated "I would suggest that we put this on the agenda to talk about because there has been a suggestion that we start allowing people to put up docks. I don't know what we would have to go through legally and also pushing the boats out. When you drive down Boy Scout Camp Road when you cross the bridge you can see canoes and kayaks in people's back yards so if they are in the back yards I know they are pushing them out on the lake. I really don't have a problem with that. If erosion is the problem then give these folks a license, \$5 or \$10 to push their boat out and every now and then when our park rangers cruise through they can look over there to see if there is any erosion. If there is no erosion then don't worry about it. Pushing a canoe or kayak is not going to create a big problem." Mr. Howard responded "It comes back to the state wants to maintain control out there where everything is at one place for access." Chair Lucas stated "We are economically disadvantaged in this county so we need all the help we can get."

Chair Lucas stated "Moving on to Special Appropriations. Under Special Appropriations we have Caswell Parish. Why are they requesting so much Kevin?" Mr. Howard responded "They want to pave their parking lot." Chair Lucas continued "And Animal Protection, APS." Mr. Howard responded "They need to replace their water meter, water tap. It is about twelve or thirteen thousand dollars." Chair Lucas asked "Did they determine it was not the town's problem?" Mr. Howard responded "I have not heard from them on anything on this. They are having pressure issues." Commissioner Travis stated "I would think the town would handle that." Chair Lucas stated "The town has given them a quote for a water/sewer connection from the town, it would be \$11550. The water connection fee is \$4,000. The installation cost is \$6,500 and the administration fee is \$1050." Commissioner Hall asked "So right now they don't have town water and sewer?" Chair Lucas responded "They do, they don't have water pressure." Mr. Howard stated "They are looking at replacing their line and their tap." Chair Lucas stated "They are being told that their line from the building to the meter is too small." Commissioner Hall responded "Well dig it up and put another one in." Chair Lucas continued "They don't think that is the problem. They are thinking it may have something to do with the water pressure coming from the town."

Chair Lucas asked "So is this included in their budget, Kevin?" Mr. Howard responded "It is in their request but we can talk about this in capital."

Chair Lucas stated "The Arts Council that is pretty cut and dry from year to year. Next is Forestry. North Carolina Forest Service. Did everybody get the letter that says attached are three copies of the tentative budget for this year for the Forest Service in Caswell County. This year's budget is \$206,203 but the state is paying \$123,722 and the county share being \$82,481. This budget request includes a onetime increase for an initial attack vehicle. The vehicle being replaced is used for Wildlife and off road locations and undergo significant wear and tear in these conditions. Our current engine has well over 100,000 miles. This is from John Howard, District Forester."

Commissioner Hall asked "Is that the person we want to talk to?" Chair Lucas responded "Steve Thompson is the local forester." Commissioner Hall asked "But is he in charge of anything?" Mr. Howard responded "He presented the budget to me." Commissioner Hall asked "Does he

have authority? Who sent that letter?" Chair Lucas responded "John Howard. He is the district forester and Steve Thompson is local." Commissioner Hall asked "How many people or staff is in our local forestry?" Mr. Howard responded "Three." Commissioner Hall continued "Do we share them with anybody, another county or anything?" Mr. Howard responded "I think they have two equipment operators and one of those is shared. I really would like to talk to them about this logging and stuff because there are still some things that are not clear in my mind. I have been to those meetings and they say farmers are exempt but a lot of this logging on land these people are not farmers." Chair Lucas asked "Do you want him to come to the next budget workshop?" Commissioner Hall responded "That would be good for me."

Chair Lucas stated "We will move ahead to Caswell Parish."

(At 11:10 a.m. Commissioner Jefferies entered the meeting.)

Ms. Vaughn stated "This is to pay for emergency food and utilities." Chair Lucas stated "I did not get a breakdown on that." Mr. Howard responded "It was a handwritten request." Chair Lucas asked "So their request is what?" Ms. Vaughn responded "\$30,000." Chair Lucas continued "And the recommendation is what?" Ms. Vaughn responded "\$10,000." Chair Lucas asked "And the difference was for what?" Ms. Vaughn responded "It just says the funding request would be used to pay for part of our budget expenses and for the emergency food pantry and utilities for needy clients." Chair Lucas stated "I am just curious how they came up with \$30,000."

Chair Lucas stated "Next is Caswell County Partnership for Children. They have requested \$3,000 and last year they got \$2500. What is their reason for the increase?" Commissioner Travis responded "They requested \$2500." Mr. Howard responded "We put it in wrong."

Chair Lucas stated "Council for the Arts. That is the same."

Commissioner Hall asked "You did not get a request from the Caswell Historical Association? I see that line is blank." Mr. Howard responded "That line is for when we used to pay rent. They have not sent in a formal request." Commissioner Hall stated "We need to get a request in for about \$2500."

Chair Lucas stated "Moving on to the Chamber of Commerce. That is just county office space I think. What would that equate to?" Mr. Howard responded "Probably \$1000 to \$1500 per year."

Chair Lucas asked the Board when the next meeting would be. The Board will meet on Wednesday, June 5th at 4:00 for the next budget work session. Steve Thompson will be invited to come.

RECESS

At 11:20 a.m. Commissioner Travis moved, seconded by Commissioner Jefferies to recess the budget work session until Wednesday, June 5, 2013 at 4:00 p.m. The motion carried unanimously.

Paula P. Seamster
Clerk to the Board

Cathy W. Lucas
Chair
